



BOBBY JINDAL
GOVERNOR

MICHAEL B. McDUFF
EXECUTIVE DIRECTOR

State of Louisiana
STATE LICENSING BOARD FOR CONTRACTORS

July 10, 2015

@ 1st Attempt (At Your Pace Online)
531 NE F Street
Grants Pass, OR 97526

Dear Mr. Bell:

Your request for @ 1st Attempt (At Your Pace Online) to become an approved provider for the Louisiana State Licensing Board for Contractors (LSLBC) has been accepted. This approval is for a Six(6) hour course titled Getting the Roof Over Your Head, a Six(6) hour course titled Marketing, Bidding and Keeping Your Company Safe and a six(6) hour course titled Safety, Professional and Business Concepts.

Our Continuing Education Form can be downloaded from our website at www.lslbc.louisiana.gov under the Residential Link, "Forms then Continuing Education Credit." The form should be completed in its entirety in ink by the contractor and signed by your representative as proof that the contractor has completed the training. In lieu of utilizing this form, you may also provide the contractor with your own Certificate of Completion, as long as it captures the same information which we request.

The following information is required of all Continuing Education Providers.

1. Courses offered must fall in one of the following categories: health, safety, welfare, business, and ethics, and
2. Notification of continuing education opportunities including schedules, locations, telephone numbers, and contact persons should be submitted to the LSLBC should you wish to offer a course different from that originally submitted to us for approval.

Providers should maintain a copy of this completed form for their records.

The following items are to be forwarded to this office only upon request: (1) Provider copy verifying course completion, (2) Copies of Provider sign-in sheets, and (3) Submission of a one-page synopsis of feedback from participants.

Please feel free to contact me at 225-765-2301, Ext. 243 if you have any questions.

Sincerely,

Elaine Riggins
Licensing Division