MINNESOTA DEPARTMENT OF LABOR AND INDUSTRY
CONSTRUCTION CODES AND LICENSING
LICENSING AND CERTIFICATION SERVICES
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November 29, 2016

At Your Pace Online Llc
531 Ne F Street
Grants Pass, OR 97526

SUBJECT: Course Approval Registration S1672153

Your application for continuing education entitled 1 ATTEMPT 7 HOUR RESIDENTIAL CONTRACTOR CE 2 has been approved with a course program id number 20160628 and approved until November 29, 2019.

Code/Energy Hours: 1.00   Other Hours: 6.00

This course is approved for Residential Contractors.

Your instructor(s) have been approved to teach continuing education. If you use other instructors, they must complete an Instructor Approval Application form and be approved by our office.

All program attendance and summary records must be submitted in a manner approved by CCLD. Note: All documentation must have a Minnesota Program ID number issued by CCLD in order for our office to expedite the paperwork (i.e. rosters and certificates). Licensees will only be given continuing education credit for the hours that are approved for this course. Partial credits cannot be awarded to those who attend part of the course.

The Department of Labor and Industry, CCLD allows registered sponsors of pre-qualified continuing education courses to electronically submit the attendance records for a CE course session directly to the department by accessing:

https://secure.doli.state.mn.us/CCLDCE/default.aspx

The CE sponsor is required to enter the following information online:

Sponsor Number: **S1672153**   Access Code: 11600
CE Course Number: **20160628**   Session Date: **<date of session>**

You will be required to enter the license number of each license holder who attended the continuing education course session. You will receive a confirmation email after you have successfully submitted the CE course attendance information.

You must submit notification to our office of ALL future presentation dates, not less than 30 days in advance of the date the course is to be held. Sponsors have the ability to add, edit, and delete any future CE course sessions by providing their sponsor registration number, the